

# INTRODUCING YOURSELF AND OTHERS



# INTRODUCING

- ◉ Maybe you just stand there and don't really know how to begin when you want to introduce yourself or someone else to an English native speaker. Your intention, however, was to leave a lasting first impression at the beginning of a conversation. The following phrases will help you to introduce yourself both casually and confidently. If someone is introduced to you, you may reply "Nice to meet you" and introduce yourself afterwards.

# PHRASES

**Hello, my name is ...**

**Hi, I'm ...**

**Hello, (your name).**

**Good afternoon. May I  
introduce myself? My name is  
... (formal)**

# INTRODUCING OTHER PEOPLE TO SOMEONE

- ◉ If you want to introduce an acquaintance, a friend, a relative or a colleague to someone, you may do so by using the following phrases.



I'd like you to meet my  
friend/colleague/brother ...

This is my friend ...

May I introduce ... to you?  
(formal)

Have you met ...?

This is ...

Nice to meet you.

Pleased to meet you.

Nice to see you.

How do you do?  
(formal)

